



# MAINTENANCE AGREEMENT FOR COMMUNITY-BASED PROJECTS ON THE PUBLIC RIGHT-OF-WAY



## PROJECT INITIATED/SPONSORED BY:

NAME: Nicole Shahanian

ORGANIZATION: East Hollywood Business Improvement District

ADDRESS, CITY, ZIP CODE: 6255 Sunset Blvd. Suite 150, Los Angeles, CA 90028

PHONE #: 323-469-8311 E-MAIL: Nicole@EHBID.org

CITY PROGRAM UNDER WHICH PROJECT IS BEING INITIATED: Vermont Avenue Street Improvement COUNCIL DISTRICT: 13 & 4

## PROJECT SITE/STREET FURNITURE ADDRESS:

(If there is to be more than one site maintained by the same entity, include one copy of the Maintenance Agreement and attach an extra page with a list of all locations)

5 Median Islands along Vermont Ave. -Vermont/South of Hollywood Blvd.;Vermont/DeLongpre;Vermont/La Mirada;Vermont/Vermont Place; Vermont/Prospect/Hollywood Blvd.

## ENTITY MAINTAINING PROJECT SITE/STREET FURNITURE:

BUSINESS NAME: Los Angeles Beautification Team (LABT)

CONTACT PERSON & POSITION: Sharyn Romano

PHONE #: (323) 962-2163 E-MAIL: hbteam@earthlink.net

## SITE IMPROVEMENTS INCLUDE (CHECK ALL THAT APPLY):

☐ BENCH ☐ MURAL ☒ PLANTER ☒ COMMUNITY SIGN ☐ TRASH RECEPTACLE

☐ TABLE ☒ TREES ☒ VEGETATION ☒ OTHER general landscaping and maintenance of the medians

## TERMS

- MURALS: Apply for mural registration with the City of L.A. Department of Cultural Affairs. Subsequent application of an anti-graffiti coating after completion is required, and can be administered through the registration process. If graffiti occurs, call 311 to have the graffiti removed.
- TREES: Must comply with guidelines established by the City of L.A. Urban Forestry Division, Department of Public Works. Trees are to be watered on a regular basis
- VEGETATION: Maintenance of the vegetation and keeping the site free from weeds and debris.
- TRASH RECEPTACLE: Emptying the trash receptacle as needed and replacing the plastic liner.
- BENCHES: Periodic cleaning
- TABLE: Periodic cleaning
- PLANTERS: To be watered on a regular basis. Periodic cleaning.

The City of Los Angeles/Department of Public Works/Office of Community Beautification agrees to:

- Assist community groups through the process of obtaining approval, adoption by the Board of Public Works, and permitting process.
- Waive the fees for the A-Permit and Revocable Permit associated with the project.
- Provide liners upon request for the trash receptacles.
- Provide graffiti removal services, free of charge, when possible.
- Provide short term loans on hand tools for use on the beautification project. Items available include rakes, brooms, shovels, and hoes.
- Provide limited liability coverage through the City of Los Angeles: Commercial general liability-Hazard 2. Coverage applies to all facets of the project approved by the City of Los Angeles.

## OTHER MAINTENANCE DETAILS

I agree to maintain the site improvements in perpetuity or until the City requests that they be removed. If the site improvements are damaged, destroyed, or become hazardous I understand that it is my responsibility to immediately remove them to the satisfaction of the City; I understand that I may replace damaged, destroyed or hazardous items in-kind and that the City is not responsible for such replacement. I understand that this permit is revocable and that the City does not guarantee my ability to install and maintain these site improvements indefinitely. I understand that the City may request that the permitted items at this location be removed and/or relocated at any time without prior notice, and agree to immediately comply with any such request by the City when/if asked to do so.

Signature of Maintenance Entity Representative

Date

OCB Office use only:

Intake date: \_\_\_\_\_ Initials: \_\_\_\_\_

## PLEASE ADDRESS ALL INQUIRIES TO:

City of Los Angeles, Board of Public Works, Office of Community Beautification  
200 North Spring Street, Room 356, Los Angeles, CA 90012 Phone: (213) 978-0225 / FAX (213) 978-0241  
FORM VERSION: 3/1/16